

James Nunez
Legal Department
March 26, 2025

Jack Smith
Director of Human Resources
Northfield and Peterson Corp
8160 Ironmark Boulevard, Suite 140, Francistown, Botswana

Re: Resignation -- James Nunez (EMP-0004)

Dear Jack Smith,

Please accept this letter as formal notice of my resignation from my position as Coordinator in the Legal department at Northfield and Peterson Corp. My last day of employment will be April 11, 2025.

My decision is for the following reason: accepted a position at another company. This was not an easy choice, and I am grateful for the opportunities for growth I have been given during my time here.

I am committed to making this transition as smooth as possible. Over the coming weeks I will document my open work, help cross-train colleagues, and complete the standard exit and clearance procedures.

Please let me know how I can help during the notice period. Thank you again for your support.

Sincerely,

James Nunez
Coordinator, Legal
Employee ID: EMP-0004